Established in 1988, the Consortium of Humanities Centers and Institutes serves as a site for the discussion of issues germane to the fostering of crossdisciplinary activity and as a network for the circulation of information and the sharing of resources.

1. The board shall consist of 20 to 25 elected members, each to serve a term of four years.

2. Terms of board members shall be staggered, so that there is a rotation of new and experienced board members.

3. To be eligible for election to the Advisory Board, a candidate must be the Director (or chief officer) of a dues-paying member of CHCI.

4. Candidates may be nominated either by the general membership or by the current Advisory Board, as follows:

   a. Member institutions shall be invited to submit names to the board in advance of its annual mid-year board meeting. If possible, each nomination should be accompanied either by a current curriculum vitae or by a brief paragraph describing the candidate and his or her professional career.

   b. Board members may nominate candidates either prior to, or during, the mid-year board meeting.

5. At the mid-year board meeting the sitting board shall propose a slate of candidates, giving due attention to representation across a range of categories, including national and international, geographical and institutional range, the size and purpose of the candidate’s Center, and the particular qualifications of the individual candidate, including his or her scholarly field.
6. Within two weeks of the mid-year board meeting or otherwise reasonable period of time, the membership shall be canvassed, by e-mail or other mail ballot, and asked to vote for or against the entire proposed slate (not for individual candidates). All potential Board members will be made familiar with the CHCI Board Code of Conduct and asked to indicate agreement with its tenets before their nominations can go forward to election. All standing International Advisory Board members will be reminded of this policy. Members will be afforded an opportunity to propose alternative candidates at this time; should none receive a plurality, the names of those candidates will be added to the long list for consideration by the board during the following year’s nomination process.

7. The results of the board election will be communicated to members in a timely way.

8. If so nominated, board members may stand for reelection to a second term of four years. In any election cycle, no more than four sitting board members shall be allowed to stand for second terms, and eligibility for re-nomination will be contingent upon the candidate remaining as Director (or chief officer) of a CHCI member institution.

9. Attendance at Board meetings is essential for the conduct of CHCI business. Any member who is unable to attend three consecutive meetings shall be deemed to have concluded his or her service to the Board.

10. CHCI is committed to creating and maintaining a harassment-free environment for participants in all of its activities, in which engagement is predicated upon mutual respect. All forms of harassment, including but not limited to sexual harassment, are in breach of the CHCI’s Anti-Harassment Policy and Code of Conduct. Individuals who are currently sanctioned for assault or harassment by an adjudicating institution (e.g., a university) may not serve on the CHCI Board. Any Board member who has been found in violation of standards of professional integrity and/or behavior in any area of their professional life beyond the CHCI (including in their professional life at their home institution) and therefore might bring the CHCI into disrepute by association, may be subject to removal from the Board.

11. At the discretion of the President of CHCI, or of a majority of the advisory board, sitting members of the board may continue as members at large, beyond their elected term of service, to provide continuity and stability to the organization. Former Presidents of CHCI, if not elected to the Board, may continue as members at large, with full voting privileges. Members at large are not counted against the numerical limit of 20 (as established in item 1, above).
12. The President of CHCI will ordinarily be a center director located at the host institution. Should the President's term as a center director come to an end during the time CHCI is in residence at his/her institution, it shall be the responsibility of the CHCI Advisory Board to determine whether there should be a change of leadership. The President serves at the pleasure of the board, and is accountable to the board and to CHCI, not to the host institution.

13. Among the obligations and responsibilities of the Advisory Board shall be the scheduling and planning of the Annual Meeting and the supervision of CHCI finances, including but not limited to strategic oversight of programming made possible by external granting agencies.